

**Job Title:** CITY PLANNER (Urban Design and Current Planning)

**Years of Experience:** 0-3

**Job Description:**

**SALARY RANGE:**

\$50,939.72 to \$71,099.08 (2011 pay scale) Annual

**NATURE OF WORK:**

There are two positions available, each are in a different area in Planning. One is in Urban Design and the other is in Current Planning. These are advanced technical and professional planning and community development work involving the development and administration of planning projects, programs, and policies, in urban planning and in housing and community development. In the Current Planning position the work involves the responsibility for the preparation of the City Master Plan. It involves preparing materials, reports, research and planning related studies. The Urban Design position is an advanced technical and professional planning and urban design position involving the administration of urban design projects, programs and policies in the Omaha Planning Department. The work involves the ongoing implementation of the Urban Design Element of the Master Plan, creating urban design districts and zoning modifications, administration of the urban design review board, review and approval or development proposals for urban design and zoning compliance. This position will require the applicant to become proficient in the details of the Omaha urban design zoning ordinance and its application. In addition the work will involve assisting with streetscape design projects, the creation of City design standards and interagency coordination of streetscape projects as they occur. It may include design studies and presentations for streetscape projects and or City sponsored development proposals as part of economic development activities. Both positions requires work involving the responsibility for the preparation of preliminary planning studies and the administration of finalized ordinances, plans, and zoning laws. It involves assessing neighborhood and community needs, and planning, developing, promoting, and administering programs to address those needs. It involves the responsibility for formulating, modifying, and administering a Planning Department project or a portion of the City Master Plan. It may also involve significant participation in technical aspects of planning programs. It involves preparing materials, reports, research, housing studies, and the relocation of displaced individuals, families, and commercial businesses. An incumbent in this classification exercises considerable independence in the performance of duties, may supervise the work of a number of subordinates, and receives general guidance from a superior.

**KNOWLEDGE SKILLS & ABILITIES:**

Knowledge of the principles of zoning and the methods used to administer and enforce related ordinances. Knowledge of the principles, practices, regulations, features, and limitations in of planning of community development programs. See the classification specifications for more details.

**EXPERIENCE AND TRAINING REQUIRED:**

Bachelor's Degree in City Planning, Public Administration, Architecture, Landscape Architecture,

Business, Economics, Sociology, or a related field AND Experience in City Planning, Economic or Community Development, Finance, Real Estate OR Any equivalent combination of training and experience.

**SPECIAL REQUIREMENTS:**

Must be able to transport oneself or coordinate transportation to sites throughout the City during the course of the work day.

**APPLICATION DEADLINE: December 22, 2010**

**Firm:** City of Omaha

**Contact Person:** Human Resources

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